

# **NOTTINGHAM CITY COUNCIL**

## **SCHOOLS FORUM**

### **MINUTES**

of meeting held on **14 FEBRUARY 2013** at

Loxley House from 1.50 pm to 2.55 pm

	<b>Primary Governors</b>	<b>School</b>	<b>EIP</b>
✓	Peter Linford	Springfield Primary	K2S
	Janet Molyneux	Rise Park Primary	Big Top
	Tony Simpson	St Patrick's Primary	Beckett
✓	James Strawbridge	Glapton Primary	Clifton
✓	Ed Williams <b>(Vice-Chair)</b>	Dovecote Primary	Clifton
	<b>Primary Head Teachers</b>		
	Carol Barker	Woodlands School	West 8
	Jo Bradley	Blue Bell Hill Primary	St Anns and Sneinton
✓	Shaun Farrington	Burford Primary	Sherwood
	Rebecca Meredith	Sneinton C of E	St Anns and Sneinton
	Cari Richardson	Melbury Primary	K2S
✓	Terry Smith	Greenfields Community School	Central
✓	Alison Tones	Rufford Primary	Bulwell
	<b>Secondary Head Teachers or Governors</b>		
✓	Les Michalak (Governor)	Farnborough School	Clifton
✓	Sally Coulton (Head)	Ellis Guilford	Ellis Guilford
✓	Carol Fearria (Head)	Emmanuel	Emmanuel Cluster
	<b>Nursery Head Teacher or Governor</b>		
✓	Bev Angell (Governor)	Nottingham Nursery	Central
	<b>Special School Head Teacher or Governor</b>		
	Margaret Roberts	Oak Field School	West 8
	<b>Pupil Referral Unit</b>		
	Janine Walker	Lead Officer for PRUs	
	<b>Primary Academy Head Teacher or Governor</b>		
✓	Dean Pomeroy (Head)	Warren Primary	Big Top
	Mark Precious (Head)	Old Basford	Ellis Guilford
	Steve Parry (Head)	St Anns Well Academy	St Anns and Sneinton
	Moira Dales (Head)	Our Lady and St Edward's	Beckett
	<b>Secondary Academy Head Teacher or Governor</b>		
✓	Linda Abbott (Governor)	Bulwell Academy	Bulwell
✓	David Harris (Head)	NUSA	K2S
✓	Mike McKeever (Head) <b>(Chair)</b>	Trinity	Trinity
	<b>Early Years</b>		
✓	Kathryn Bouchlaghem	Early Years Development and Childcare	
✓	Gary Holmes	Stepping Stones Day Nursery	
	Sue Swift-Jackson	Early Years Sector	

**14-19**

Chris Bradford

**Union**

- |   |                |        |
|---|----------------|--------|
| ✓ | Chris Bligh    | GMB    |
| ✓ | Susi Artis     | NUT    |
| ✓ | Maggie Proctor | NASUWT |
|   | David Wand     | Unison |

✓ indicates present at meeting

**Substitutes in attendance**

None

**Others in attendance**

- |                |   |                                 |   |           |
|----------------|---|---------------------------------|---|-----------|
| Dee Fretwell   | - | Finance Analyst                 | ) |           |
| Julia Holmes   | - | Finance Analyst                 | ) | Resources |
| Mark Leavesley | - | Constitutional Services Officer | ) |           |
| Laura Wilson   | - | Clerk to the Forum              | ) |           |

**Action**

**25 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Jo Bradley, Candida Brudenell, Gill Ellis, Peter Linford, Mirth Parker, Steve Parry, Cari Richardson, Margaret Roberts and Ceri Walters.

**26 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

**27 MINUTES**

**RESOLVED that the minutes of the last meeting held on 13 January 2013, copies of which had been circulated, be confirmed and signed by the Chair.**

**28 MEMBERSHIP UPDATE**

Laura Wilson, Clerk to the Forum, reported the following:

- John Hawes had resigned, creating a Maintained Primary Governor representative vacancy;
- Mirth Parker (Pupil Referral Unit Lead) was now on extended leave, and Janine Walker was her nominated representative for the foreseeable future;
- there were still 3 vacancies for Primary Academy Head Teachers/Governors on the Forum;
- 20 members still needed to appoint substitutes.

**RESOLVED that the update be noted and a breakdown of the current vacancies be submitted to the next Chair’s briefing.**

M Leavesley

**Action****29 WORK PROGRAMME**

Consideration was given to the work programme for the March 2013 meeting, copies of which had been circulated.

Laura Wilson, Clerk to Forum, updated the Forum and stated that the reports 'Alternative Provision/Pupil Referral Units' and 'Alternative Provision Pilot Performance' would be considered at a future meeting to be confirmed.

**RESOLVED that the updated work programme be approved.**

**30 2013/14 SCHOOLS BUDGET UPDATE**

Dee Fretwell, Finance Analyst, presented Forum with the following information:

- key dates and timescales:

10 December	Education Finance Authority (EFA) to confirm pupil numbers and provide budget datasets;
December	Department for Education (DfE) to confirm Dedicated Schools Grant allocations for 2013/14;
20 December	Schools Forum;
22 January	Local Authorities must submit final funding formula proforma and calculations;
24 January	Schools Forum;
14 February	Schools Forum;
31 March	Deadline for confirmation of individual school budgets;
31 March	Deadline for submitting 2013/14 spending plans (S251) to the DfE;

- the suggested approach was:

20 December Forum	Verbal update on 2013/14 budget outlook and consultation on the approach to updating the formula for any potential additional delegation;
Early January	Local Authority to decide the final formula unit rates in consultation with the Portfolio Holder for Children's Services;
18 January	EFA submission of final formula;
24 January Forum	<ul style="list-style-type: none"> <li>• Verbal update on the final formula and budget outlook;</li> <li>• Presentation on the planned arrangements for high needs pupils and early years provision - moved to February;</li> </ul>
14 February Forum	<ul style="list-style-type: none"> <li>• Schools Budget Paper 2013/14 seeking approval in relation to central spend – moved to March;</li> <li>• Verbal update on the final formula and budget outlook;</li> </ul>

**Action**

- Presentation on the planned arrangements for high needs pupils and early years provision;
- Late February Issue budget shares to maintained schools
- 19 March Schools Budget Paper 2013/14 to Executive Board
- 21 March Forum Schools Budget Paper 2013/14 seeking approval in relation to central spend
- 31 March Submit the 2013/14 S251 budget to the DfE

- Nottingham City's 2013/14 Dedicated Schools Grant (DSG) allocation was:

	<u>National</u>	<u>Nottingham</u>	<u>% of National total</u>
Total Pupils aged 3 to 19 as at October 212	7,527,690	38,770	0.515%
Total pupils aged 3 to 19 as at October 2012 inflated for Special and Pupil Referral Unit full time equivalents	7,861,850	40,460	0.515%
<b>Total Grant</b>	<b>£37,959.533m</b>	<b>£220.160m</b>	<b>0.580%</b>

- 2013/14 comparison with 2012/13:
  - the 2013/14 grant had increased from £209.794m in 2012/13;
  - the increase of £10.366m was due to:

	<u>£m</u>
Early Intervention Grant (EIG) budget transfer – 2 year old and early years funding	4.406
Educational Funding Agency grant inclusion	1.084
Increase in grant to fund pupil growth inflation	4.876
<b>Total increase</b>	<b>10.366</b>

- there was no breach of the Central Expenditure Limit
- all the principles had been included as per the report to Forum on 20 September 2012, and the further updates subsequently presented to Forum.

During discussion, the following comments were made:

- in real terms, the EIG budget transfer only equated to £2.4m and the £4.406m was for 2, 3 and 4 year olds;
- the £4.876m increase in pupil growth and inflation only included approximately £1m to cover inflation, not a substantial amount in today's financial climate;

**Action**

- the overall DSG grant increase of £10.366m was minimal due to increasing costs;
- while the Forum appreciated that the presenting officer was specifically a financial expert, due to the large sums involved, future reports would need to include a more detailed breakdown, from colleagues with specialised knowledge i.e. Early Years and High Needs, of the reasons for applications for funding and what each category included i.e. 'combined services – £2.867m'. Future reports should also include, where possible, figures for the previous 2 / 3 years to allow for comparison and to highlight any trends.

**RESOLVED**

**(1) that the following be noted:**

- (i) the value of the DSG funding, the pupil premium and the High Needs Block budget allocation;**
- (ii) the principles of the High Needs Block budget allocation and that AWPU would follow an excluded child;**

**(2) that it was agreed that the indicative budgets would be distributed in February, prior to the 'per pupil premium' allocation being known;**

**(3) that approval of the central expenditure in the Schools Block (totalling £8.589m) and the Early Years Block (totalling £0.999m), and the principal of charging £14,900 per year for an excluded child (prior to development of a new business model), be deferred to the March 2013 meeting to allow for further detail to be included in the report.**